

APPLICATION FOR APPROVAL OF INDEPENDENT STUDY
SCHOOL OF EDUCATION
COLORADO STATE UNIVERSITY

TO BE COMPLETED BY STUDENT:

CRN # _____
Override Provided _____

STUDENT NAME _____
Last First Middle

CSU ID # _____ MAJOR _____

E-MAIL ADDRESS _____

TERM TO BE REGISTERED _____ YEAR _____ NUMBER OF CREDITS _____

TITLE OF STUDY _____

		Sec.		Sec.		Sec.		Sec.				
ENROLLING	<input type="checkbox"/>	EDAE495	_____	<input type="checkbox"/>	EDAE695	_____	<input type="checkbox"/>	EDCT494	_____	<input type="checkbox"/>	EDUC494	_____
IN (check one)	<input type="checkbox"/>	EDUC495	_____	<input type="checkbox"/>	EDUC695	_____	<input type="checkbox"/>	EDHE694	_____	<input type="checkbox"/>	EDHE695	_____
Please include section number on line	<input type="checkbox"/>	EDUC795	_____									

CRN NUMBER _____ DATE _____

STUDENT'S SIGNATURE _____

APPROVED BY ADVISER OF STUDY _____ DATE _____
(print name)

FOR OFFICE USE ONLY:

TYPE OF REGISTRATION: RESIDENT INSTRUCTION _____ CONTINUING EDUCATION _____

APPROVED BY EDUCATOR LICENSING OR GRADUATE PROGRAMS _____

A copy of this application has been filed in the School's main office. DATE _____

INDEPENDENT STUDY POLICY

Independent study is a type of learning that advances regular, supervised classroom instruction by permitting the student to carry such learning even further, working independently under necessary and sufficient guidance of a supervising instructor. While details of each independent study project is negotiated by the student and instructor, the expectation is that at least three hours per week of directed effort on the student's part is required for each credit. Personal contact (face-to-face, via telephone or Internet, or by other forms of communication) is expected.

1. All students who wish to enroll in independent studies must complete this SOE-82 form, stating clearly the objectives and procedures.
2. All independent studies are pass/fail unless permission is granted from the Director of Graduate Programs.
3. No independent study will be approved after the census date for that semester. The census date is around the 10th class day of the semester (2 weeks into the semester).
4. When a student registers for an independent study (-94, -95) course, the instructor and the student shall specify in writing the requirements the student shall fulfill to complete the course, including the due date, contact expectations, number of credits, and other pertinent information. Instructor, student, and department head shall sign this statement, and each shall retain a copy. Upon completion of the project, a copy or description of the work involved shall be retained in the department for at least seven years.

SAMPLE GUIDELINE FOR REPORTING PLANS FOR INDEPENDENT STUDY
SCHOOL OF EDUCATION
COLORADO STATE UNIVERSITY

NAME _____
Last First Middle

TITLE OF STUDY _____

I. SPECIFIC MEASURABLE OBJECTIVE(S) OF THE INDEPENDENT STUDY

II. PROCEDURE(S) TO BE USED

III. HOW WILL THE STUDY BE OF BENEFIT TO YOU AND/OR OUR EMPLOYER

INDEPENDENT STUDY REPORT FORMAT
SCHOOL OF EDUCATION
COLORADO STATE UNIVERSITY

To provide consistency in reporting outcomes of independent studies, the following form is to be followed.

<p>TITLE 1</p> <p>Independent Study</p> <p>Final Report</p> <p>Submitted by _____</p> <p>Prepared for _____</p> <p>Date _____</p>	<p>TABLE OF CONTENTS 2</p> <p>Page</p> <p>Introduction</p> <p>I. Objective(s) of Study</p> <p>II. Procedure(s)</p> <p>III. Outcomes</p> <p>IV. Unexpected Outcomes</p> <p>V. Conclusion</p>
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<p>INTRODUCTION 3</p> <p>The introduction will contain brief background information regarding the purpose and development of the independent study.</p>	<p>(BODY OF REPORT) 4</p> <p>See description of each section below.</p>
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- I. OBJECTIVE(S) OF THE STUDY - A description of the intent(s) or purpose(s) of the study.
- II. PROCEDURES(S) – A description of the techniques and/or steps used to meet the objective(s),
- III. OUTCOMES – A description of the results in relation to the objective(s).
- IV. UNEXPECTED OUTCOMES – A description of results which were not anticipated at the time the study was designed.
- V. CONCLUSION – a summarization of the overall impact of your study as it related to benefiting you, your program, and/or your students. Provide any suggestions you might have for someone planning a similar study.

You should provide one copy of this report to the study adviser, retain a copy for your records, and possibly submit a copy to your degree program adviser.